



petaurum **HR** Assure — solutions

Our uncomplicated, jargon-free, and effective HR Assure package has been developed for small practices to meet their HR compliance needs. All documents have been produced from our industry leading standard templates.

For more information about HR Assure including pricing please visit

www.hsbusinesssolutions.co.uk

and select **HR & Back Office Support** from the menu, or contact your local Field Sales Consultant

Please Note:

- Any future updates required by legal changes, or generated by client requests, will be subject to an additional charge.
- Any future advice on the use of the documents after initial implementation by Petaurum will be subject to an additional charge.
- Free access to our Benefits Cloud employee benefits platform
 - Standard Package is limited to those practices with 5 or less employees.
 - Other low cost versions of Benefits Cloud are also available for larger practices.

For full Benefits Cloud details, please visit:

www.petaurumsolutions.co.uk/perks



petaurum **HR** Assure
— solutions

All new employees & workers
NOW have the legal right to a
statement of written particulars
from their first day of employment

10% OFF
for Henry Schein Practices

Protect your company from reputational and financial risk and comply with your legal responsibilities as an employer by adopting our specialist small practices HR Assure solution.

HR Assure provides you with:

- Standard Offer Letter and Contract of Employment
- New Starter Form
- Employee Handbook
- Free access to our Benefits Cloud employee benefits platform (see terms overleaf)
- Standard Set of Employment Policies:
 - Disciplinary Policy
 - Grievance Policy
 - Sickness and Absence Policy
 - Equal Opportunities Policy
 - Anti-Bribery and Corruption Policy
 - Privacy Policy

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petaurum HR Maintain
— solutions

Are... you spending more and more time dealing with people issues that distract you from delivering great service, and hinder you developing and growing your practice?

Let us give you this time back.

Having... our specialist small business HR Maintain solution in place now will save you time, cost and future frustrations.

People are your greatest asset
.....so why wouldn't you want to
MAXIMISE their potential?

20% OFF
for Henry Schein Practices

HR Maintain has been specifically tailored by Petaurum Solutions for dental practices to meet not only their current HR compliance needs but also support their ongoing and future HR requirements.

If you have additional requirements, please do get in touch.

For more information about HR Maintain including pricing please visit:

www.hsbusinesssolutions.co.uk

and select **HR & Back Office Support** from the menu, or contact your local Field Sales Consultant



petaurum
— solutions

HR Maintain

HR Maintain provides you with:

- On-demand HR Support and Advice Line
- Policy and Legislative Update Service
- Standard Offer Letter and Contract of Employment
- New Starter Form
- Referee Contact Details Form
- Employee Handbook
- Suite of policy letter templates
- Standard Set of Employment Policies:
 - Disciplinary Policy
 - Grievance Policy
 - Sickness and Absence Policy
 - Equal Opportunities Policy
 - Anti-Bribery and Corruption Policy
 - Privacy Policy
- Free access to our Benefits Cloud employee benefits platform (see terms overleaf)

For more information about HR Maintain including pricing please visit

www.hsbusinesssolutions.co.uk

and select **HR & Back Office Support** from the menu, or contact your local Field Sales Consultant

Please Note:

- HR Support and Advice Line available 9.00am to 5.00pm Monday to Friday
- HR Support line access limited to practice owners and nominated people
- Free access to our Benefits Cloud employee benefits platform – Standard Package is limited to those practices with 5 or less employees. Other low cost versions of Benefits Cloud are also available for larger practices.

For full Benefits Cloud details, please visit:

www.petaurumsolutions.co.uk/perks